



**THE PRADESHIYA INDUSTRIAL & INVESTMENT CORPORATION OF U.P. LTD.**  
(A Govt. of U.P. Undertaking)  
PICUP Bhawan, Vibhuti Khand, Genti Nagar, Lucknow-226010  
mail: [picup@sancharnet.in](mailto:picup@sancharnet.in), [www.picupindia.com](http://www.picupindia.com)

**RECRUITMENT OF COMPANY SECRETARY  
ON CONTRACTUAL BASIS**

PICUP invites application for the post of Company Secretary on contractual basis at its Head Office at Lucknow. Eligible candidates may apply on or before 26 March, 2020.

For qualifications, experience and other details, please see website [www.picupindia.com](http://www.picupindia.com)

**Ph: 0522-2720689, 2720798, Fax: 0522-2720792**



**The Pradeshiya Industrial & Investment Corporation of UP Limited**

(A Govt. of U.P. Undertaking)

REQUIRES

**COMPANY SECRETARY ON CONTRACTUAL BASIS**

Applications are invited for the post of Company Secretary on contractual basis on the terms & conditions mentioned here in the format printed at the end of this advertisement.

Qualification	Membership of the Institute of Company Secretaries of India.
Experience	Post qualification experience of at least 07 years.
Age	Not more than 55 years as on Jan. 01, 2020.
Remuneration	Fixed consolidated remuneration of Rs. 50,000.00 per month.
How to apply	Candidates satisfying the above eligibility criteria may submit their bio data along with one latest passport size photograph and relevant documents. Application complete in all respect should reach the Senior Manager (HRD), PICUP, PICUP Bhawan, Vibhuti Khand, Gomti Nagar, Lucknow-226010 latest by 26 <sup>th</sup> March, 2020 duly superscribed at the top of the envelope "Application for the post of Company Secretary on Contractual basis."

Applications incomplete in any respect and not received in response to this advertisement will not be entertained and will automatically stand rejected. Only candidates short listed on the basis of criteria decided by the appointing authority in its discretion will be called for interview. Canvassing in any form will disqualify a candidate.

### APPLICATION FORMAT

1. Post Applied for - .....
2. Applicant's Name - .....  
(in block letters)
3. Father/Husband's name - .....
4. Mother's name - .....
5. Date of birth - .....
6. Sex - .....
7. Marital Status - .....
8. Category - .....  
(Unreserved/SC/ST/OBC)
9. Age as on (01.01.2020) - .....
10. Permanent Address - .....
11. Correspondence Address - .....
12. Operational and working Knowledge of Computer - .....
13. Mobile Number - .....
14. Email Address - .....
15. Educational Qualification details (from Class 12<sup>th</sup> onwards)

Exam/Course	Institute/Board	Year of passing	Duration	Gr./Div.	%age

### Post Qualification Work Experience

Date		Name of Organization	Designation	Responsibility	Gross Salary drawn
From	To				

**Declaration: I hereby declare that all the information provided herein before in the application are true to the best of my knowledge and belief and that nothing material has been concealed and no misrepresentation of the facts have been made therein.**

**Signature**

**Name in full**

**Date:**